



# SHOW INFORMATION **A-1**

## RoboBusiness

Shepard Exposition Services  
1531 Carroll Drive  
Atlanta, GA 30318

David L. Lawrence Convention Center  
Pittsburgh, PA  
April 8-9, 2008

Phone: **(404) 720-8600** International Phone: **+001 (404) 720-8600**

Event Code: **G108880408**

E-mail: [custsvcs@shepardes.com](mailto:custsvcs@shepardes.com) Fax: **(404) 720-8755** Discount Order Deadline: **March 18, 2008**

To learn all you need to know about the show, please review the entire kit.  
Dates are subject to change if the show schedule shifts after kit printing.

**Booth equipment, per exhibitor, includes:** 8' High Back Drape, 3' Side Rails  
(1) 7"x44" ID Sign

The exhibit facility is uncarpeted.

Show color(s) chosen for:

Aisle Carpet: **Black**  
Pipe & Drape: **Black, White & Blue**

**Important Dates:**

Exhibitor-appointed Contractor Deadline Date:	<b>Friday</b>	<b>March 7, 2008</b>	
Discount price deadline for all Shepard orders received with payment:	<b>Tuesday</b>	<b>March 18, 2008</b>	
Last day for warehouse deliveries without a surcharge:	<b>Monday</b>	<b>March 31, 2008</b>	
First day freight can arrive at the show facility:	<b>Monday</b>	<b>April 7, 2008</b>	<b>10:00 AM</b>
Exhibitor move-in and installation:	<b>Monday</b>	<b>April 7, 2008</b>	<b>10:00 AM - 6:00 PM</b>
Show days for attendees to view exhibits:	<b>Tuesday</b>	<b>April 8, 2008</b>	<b>11:00 AM - 5:30 PM</b>
	<b>Wednesday</b>	<b>April 9, 2008</b>	<b>11:00 AM - 5:00 PM</b>
Exhibitor dismantling and move-out:	<b>Wednesday</b>	<b>April 9, 2008</b>	<b>5:01 PM - 10:00 PM</b>
Outbound Freight will be re-routed:	<b>Wednesday</b>	<b>April 9, 2008</b>	<b>9:00 PM</b>

**Shipping Addresses:**

Advance Shipments to the Warehouse:

(Company Name, Booth #)  
RoboBusiness  
Shepard Exposition Services  
695 Pike Street  
Meadow Lands, PA 15347  
(724) 228-9100

Direct Shipments to Convention Center:

c/o Shepard Exposition Services  
(Company Name, Booth #)  
RoboBusiness  
David L. Lawrence Convention Center  
1000 Fort Duquesne Blvd.  
Pittsburg, PA 15222

ALL UTILITY AND ANCILLARY FORMS SHOULD BE FAXED TO NUMBER INDICATED ON FORM.  
PLEASE DO NOT SEND UTILITY OR ANCILLARY FORMS TO SHEPARD.

Visit Shepard on-line:

[www.shepardes.com](http://www.shepardes.com)

Show Code:

**G108880408**

Visit Shepard at the Convention Center!

Service desk open:

**April 8-9, 2008**